

No. CMRU/Notification/2022-23/120

Date: 10-04-2023

NOTIFICATION

Sub: SOP for University Student Grievance Redressal Committee (SGRC)

Ref: Approval from the Vice Chancellor, dt: 06-04-2023

The Standard Operating Procedure CMR University's Student Grievance Redressal Committee (SGRC), is notified hereunder for the information of all concerned. The Deans, Directors and Heads of all Schools of Studies and other Departments are requested to adhere to the Standard Operating Procedure of Student Grievance Redressal Committee (SGRC).

STUDENT GRIEVANCE REDRESSAL COMMITTEE (SGRC)

STANDARD OPERATING PROCEDURE (SOP)

1. Purpose:

The students are the main stakeholders in any institution imparting education and it is our endeavour to make all efforts to ensure transparency in all the activities at different stages. Taking this spirit in consideration, the University has decided to provide a mechanism to students for redressal of their grievances. "Grievances or complaint" includes any communication that expresses dissatisfaction, in respect of the conduct or any act of omission or commission or deficiency of service and in the nature of seeking a remedial action.

The function of the committee is to look into the complaints lodged by any student, and judge its merit. The Student Grievance Redressal Committee (SGRC) is also empowered to look into matters of harassment. Anyone with a genuine grievance may approach the Committee members in person, or in consultation with the faculty in-charge of SGRC of the respective School of Study. In case the person is unwilling to appear in person, grievances may be escalated to the concerned authority by raising a ticket through the ERP (JUNO) under the Grievance Redressal Module.

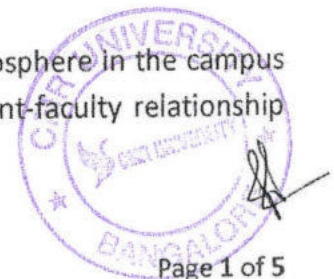
Grievances may also be sent through-mail student.grievances@cmr.edu.in to SGRC.

2. Objective:

The objective of the SGRC is to develop a responsive and accountable attitude among all the stakeholders in order to maintain a harmonious educational environment in the campus.

The Committee shall independently deal with any complaint having adverse effect on a student or a group of students with the following objectives.

- To uphold the dignity of the University by ensuring strife free atmosphere in the campus through promoting cordial student-student relationship and student-faculty relationship etc.



- To encourage students to express their grievances / problems freely and frankly, without any fear of being victimized.
- To advise students of the University / Institute to respect the right and dignity of one another and show utmost restraint and patience whenever any occasion of rift arises.
- To advise all the students to refrain from inciting students against other students, faculty and administrators.
- To advise all staff to be affectionate to the students and not behave in a vindictive manner towards any of them for any reason.
- To prevent ragging in any form in and outside the institution.

3. Scope:

To resolve the grievances of students of different Schools of Studies of CMR University. The grievances may include the following complaints of the aggrieved students.

- a) Grievance related to Teaching & Evaluation
- b) Grievance related to Attendance
- c) Grievance regarding conduct of Examinations
- d) Grievance related to Victimization
- e) Harassment by peers, faculty or any other

4. Structure:

With reference to UGC (Grievance Redressal) Regulations, 2012, Student Grievance Redressal Committee (SGRC) is constituted with a senior faculty as chairperson and faculties from different Schools as members. The members maintain the operations of SGRC.

5. Composition:

5.1. The University level SGRC shall comprise members on criteria detailed below.

The Members 1 to 3 shall be nominated in writing by the Vice Chancellor of the University.

1. Chairperson: A Dean of School / Professor
2. Member Secretary: Dean, Academics (Registrar in the absence of the DA)
3. Member: A male faculty not below the rank of Senior Professor
4. Member: A lady faculty not below the rank of Professor with not less than 5 years of service in the University
5. Member: Student Council Member - Secretary - Student Welfare Committee
6. Member: One Student to be nominated by Members 1 to 4
7. Registrar (Evaluation) (for examination related grievances)
8. Finance Officer (for fee/finance related grievances)
9. Director, Research (for the cases related to Research Scholars)
10. Dean, Academics (for the cases related to Academics)
11. Registrar (for the cases related to Administration)



- 5.2 The Chairperson shall appoint one Member to act as the Secretary of the Committee who shall be responsible for maintenance of records of meetings and proceedings of the Committee and shall be custodian of the Records.
- 5.3. The tenure of the Committee shall be Two years.
- 5.4. The quorum of the Committee meeting while dealing with any issue shall be 3 of Members 1 to 4 and shall include Student Member 5 or 6 or both. Members 7 to 11 will be present as per the nature of the grievance
- 5.5. Any complaint shall be in writing submitted or emailed to the Committee or raised through the Grievance module of the ERP within a fortnight (15 days) of the alleged incident or occurrence of the concern
- 5.6. The complainant and or the person aggrieved shall present himself before the Committee as and when called upon by the Committee.
- 5.7. Anonymous Complaint shall not be enquired into.
- 5.8. Any Enquiry by the Committee shall be completed within a fortnight (15 days) thereof.
- 5.9. The Committee shall summon any person or documents connected with the affairs of the University.
- 5.10. Failure to appear or produce documents before the Committee by the person in whose custody the document is available shall constitute a misconduct liable for disciplinary action and such other action as may be prescribed.
- 5.11. The Secretary of the Committee shall under the guidance of the Chairperson of the Committee produce the minutes of meeting and records for perusal of the Vice Chancellor.
- 5.12. The School level SGRC shall comprise members on such criteria detailed below.
 1. Chairperson: The Dean of School / Director (in absence of Dean)
 2. Member: A male faculty not below the rank of Associate Professor
 3. Member: A lady faculty not below the rank of Associate Professor with not less than 5 years of service in the University

6. Functions:

- 6.1 The cases will be attended promptly on receipt of written grievances or through the ERP (JUNO) from the students
- 6.2 The cases will be attended promptly on receipt of written grievances or through the ERP(JUNO) from the students
- 6.3 SGRC formally will review all cases and will act accordingly as per the Management policy
- 6.4 SGRC will give a report to the authority about the cases attended to and the number of pending cases, if any, which require direction and guidance from the higher authorities.

7. Report & Recommendation of the Committee:

- 7.1. The Committee on completion of the Enquiry shall submit its Report and Recommendations to the Vice Chancellor within the stipulated time mentioned above.

- 7.2. The University shall be bound by the such Report and Recommendations and shall furnish to the Committee a Compliance or Action Taken Report within 30 days thereof. Such Compliance or Action Report shall form part of the records of the Committee.
- 7.3. The Chairperson of the Committee shall be free to appoint an Expert Invitee or any person with special skills for the purpose of any enquiry. Such Expert Invitee shall act as Amicus Curiae of the Committee.
- 7.4. The Committee shall be free to conduct awareness and / or sensitization programme by itself or with assistance of experts consented by the University for the purpose of achieving the larger objectives of the Committee.

8. Provisions:

- 8.1. Students can communicate their grievances to the SGRC by raising a ticket through the ERP (JUNO) - Grievances Redressal Module.
- 8.2. A Suggestion / Complaint Box is installed in the Administrative Block in which the students, who want to remain anonymous, can put in writing their grievances and their suggestions for improving the Academics / Examination / Administration in the University.
- 8.3. Grievances can be communicated to the SGRC through email
student.grievances@cmr.edu.in

9. Procedure for Redressal of Grievances:

- 9.1. An aggrieved student who has the Grievance or Grievances at the School level shall make an application first to the Dean / Director of the respective School of Studies. The Dean / Director of the School, after verifying the facts will try to redress the grievance within a week of the receipt of application of the student. If the student is not satisfied with the verdict or solution of the Dean / Director of the School, then the same should be placed before the next level SGRC constituted for the purpose at the University.
- 9.2. If the student is not satisfied with the redressal offered by the School level SGRC and feel that his/her Grievance is not redressed, he/she can submit an appeal to the University level SGRC within a week from the date of receipt of the decision with the relevant details.
- 9.3. The Chairperson of the University level SGRC should consider the appeal of the student and will place the matter before the University level SGRC which shall either endorse the decision of the School level SGRC or shall pass appropriate order in the best possible manner within 15 days of receipt of application.
- 9.4. While dealing with the complaint, the Committees at both levels will observe the law of natural justice and hear the complainant and concerned people.
- 9.5. While passing an order on any Grievance at any level, the relevant provisions of Act/Regulations should be kept in mind and no such order should be passed in contradiction of the same.
- 9.6. The student will submit the application of Grievance or appeal to both the levels, as the case may be, through the Faculty Class coordinator or Head of Department.
- 9.7. Closure of grievance: Every grievance shall be disposed of within a maximum period of 90 days of its receipt and a final reply shall be informed to the complainant, containing details of resolution or rejection of the complaint, with reasons thereof recorded in writing.

9.8. Escalation of grievances: The stakeholders whose grievance has not been resolved by the intermediary within ninety days from the date of receipt or who are not satisfied with the resolution provided by the respective committee shall prefer an appeal to the Vice Chancellor against the concerned intermediary or any other officials.

10. Policy to handle major grievances:

- 10.1. Major grievances such as problems involving legal matters are referred to the senior leadership of the University. Appropriate action is carried out as per guidance provided by the said.
- 10.2. In case grievance involves external agencies, matter is referred to appropriate authorities for further action.



[Signature]
10/4/23
Registrar

Copy To:

1. Pro Vice Chancellor, CMRU
2. Registrar (Evaluation), CMRU
3. Deans and Directors of all Schools of Studies, CMRU
4. Directors / Heads of Non-School Departments, CMRU
5. Administrator, CMRU Hostels
6. PS to Vice Chancellor, CMRU
7. Office Copy





CMR UNIVERSITY
Private University Established in Karnataka State by Act No. 45 of 2013

School of Science Studies

Minutes of the meeting of anti-ragging and POSH Committee

REF. No: CMRU/SOSS/SH-AR/2022-23/3

26/08/2022

Minutes of the meeting of anti-ragging and prevention of sexual harassment committee held on 26th August 2022 at 1:30 PM in the Schools of Science Studies, B block, OMBR Campus.

Agenda of the meeting:

- Discussion of UGC guidelines
- Mentoring cells
- Roles and responsibility of the mentors.
- Anti tagging squad and its roles.
- Using scanner-based approach to receive grievances from students.
- Orientation programs to be organized

Committee members:

SL.Number	Name	Signature
1	Dr Chitra Ravi, Director, SOSS	
2	Prof. Jayanthi M, Asst. Professor, School of Science Studies	
3	Prof. Santhosh KC	
4	Prof. Aurangjeb Khan	
5	Ms. Kavitha, Hostel Administrator	
6	Prof. Ramya R, LLB,LLM (Legal officer)	
7	Melvin Eric M, Student	
8	Dhiya Vijay, Student	
9	Susan C, Student	
10	Prof. Chandan BS	
11	Mrs. Prathima	

Director

School of Science Studies
CMR University, Bengaluru



Ref.No.SOET/ICC/2023-24

Date: 10/05/2023

CIRCULAR

Madam,

Sub: Constitution of Internal Complaints Committee in our University-Reg

In response to the above referred letter on the cited subject, this is to bring notice to your kind notice that our university has constituted an Internal Complaints Committee and is active since in 2019 itself. Please find in the following table the Chairperson and members of the said committee.

Sl. No.	Name	Designation	Status	Sign
1	Dr. Rubini P	Associate Professor	Chairperson	
2	Dr. Sreevidya Varma	Associate Professor	Coordinator	
3	Ms. Sahana T Swamy	Assistant Professor	Member	
4	Mrs. Ameena	Assistant Professor	Member	
5	Mrs. Pushpa T	Assistant Professor	Member	
6	Dr. Prachi Gupta	Assistant Professor	Member	

This is for your kind information,

Thank you

Your Faithfully

Dr. VR Manjunath

DEAN
SCHOOL OF ENGINEERING & TECHNOLOGY
CMR UNIVERSITY
Bengaluru - 562 149

Anti-Sexual Harassment Committee Minutes

Members: Dr. Rubini P, Dr. Sreevidya Varma, Ms. Sahana T Swamy, Mrs. Ameena, Mrs. Pushpa T, Dr. Prachi Gupta.

Meeting Date and Time: 12 May, 2023, 10:30AM

Attendees: Dr. Rubini P, Dr. Sreevidya Varma, Ms. Sahana T Swamy, Mrs. Ameena, Mrs. Pushpa T, Dr. Prachi Gupta.

Following points were discussed in the meeting:

1) Welcome and introductions

- Chairperson welcomes all members to the meeting
- Members introduce themselves and their roles

2) Review of the previous meeting's minutes

- Chairperson reviews the minutes of the previous meeting.

3) Assessing roles and responsibilities of the Chairperson

- The committee discusses the roles and responsibilities of the Chairperson
- Any changes or modifications to the Chairperson's role are discussed and decided.

4) Laying down roles and responsibilities of members

- The committee discusses the roles and responsibilities of each member
- Any changes or modifications to the member's roles are discussed and decided.

5) Preparation of Standard of Procedure

- The committee discusses the need for a Standard of Procedure for conducting enquiries
- The drafting of the Standard of Procedure is discussed and decided upon.

6) Structuring the committee

- The committee discusses the structure of the committee
- Any changes or modifications to the committee's structure are discussed and decided

7) Drafting of the rules of the committee

- The committee discusses the drafting of the rules of the committee
- Any changes or modifications to the rules are discussed and decided

8) Plan of Action for Awareness.

The committee discusses ways to raise awareness among faculties and students


DEAN
SCHOOL OF ENGINEERING & TECHNOLOGY
CMR UNIVERSITY
Bengaluru - 562 149



CMR UNIVERSITY
SCHOOL OF
LEGAL STUDIES, BENGALURU.

No. 5 Bhuvanagiri OMBR Layout
Banaswadi Bangalore 560043
T: +91 80 25453077 88
E: admin.sols@cmr.edu.in
www.ls.cmr.ac.in

Ref. 384 /CMRU/2021-22

Dt. 25th April, 2022

CIRCULAR

Administrative Responsibilities, Clubs, Cells and Committees – April, 2022

Conferences, Seminars & Academic Events (General)

Sl No	Name	Designation
1.	Prof. (Dr.) T. R. Subramanya	Chairperson
2.	Prof. (Dr.) V. J. Praneshwaran	Coordinator
3.	Mr. Sreenidhi K. R.	Convener
4.	Ms. Aardhra Vasudevan	Member
5.	Ms. Nidhi Saroj	Member
6.	Ms. Parul Raghuvanshi	Member
7.	Mr. Dharma Vignesh	Member

Admission Counselling and Coordination Committee

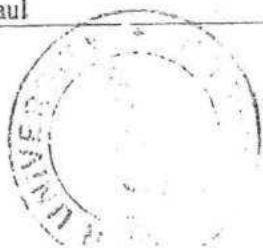
Sl No	Name	Designation
1.	Prof. (Dr.) V.J. Praneshwaran	Chairperson
2.	Mr. Sreenidhi K. R.	Coordinator
3.	Ms. Gayathri N.M.	Chief Counsellor
4.	Dr. Chanjana Elsa Philip	Member
5.	Ms. Tabassum Sultana	Member
6.	Ms. Vidya M.N.	Member
7.	Ms. Ramya R.	Member

Academics & CCC

Sl No	Name	Designation
1.	Prof. (Dr.) V. J. Praneshwaran	Chairperson
2.	Dr. Chanjana Elsa Philip	Coordinator
3.	Mr. Sreenidhi K.R.	Member
4.	Mr. Kandukuri Surya Sri Harsha Teja	Member

Examination

Sl No	Name	Designation
1.	Prof. (Dr.) V.J. Praneshwaran	Chairperson
2.	Ms. Gayathri. NM	Coordinator
3.	Ms. Amrita Malik	Member
4.	Ms. Kanchana Devi	Member
5.	Ms. Anuja Paul	Member



V10 25/4/2022

The Sports Club

Sl No	Name	Designation
1.	Mr. Rajashekar an S	Coordinator

NIRMITI - The Performing Arts Club

Sl No	Name	Designation
1.	Ms. Vidya M.N.	Coordinator

CMR Memorial Guest Lecture Series

Sl No	Name	Designation
1.	Ms. Vidya M.N.	Coordinator

FOSTRAY - The Animal Welfare Club

Sl No	Name	Designation
1.	Ms. Parul Raghuvanshi	Coordinator

Mental Models and Mental Awareness Club

Sl No	Name	Designation
1.	Ms. Amrita Malik	Coordinator

Legal Aid Clinic

Sl No	Name	Designation
1.	Adv. Vidya Selvamony	Coordinator
2.	Ms. Kanchana Devi	Member

Anti-Sexual Harassment Cell

Sl No	Name	Designation
1.	Dr. Chanjana Elsa Philip	Chairperson
2.	Adv. Vidya Selvamony	External member
3.	Dr. V.J. Praneswaran	Member
4.	Ms. Tabassum Sultana	Member

Anti-Ragging Cell

Sl No	Name	Designation
1.	Dr. Seema Surendran	Convener
2.	Mr. S. Rajasekaran	Member



V10 25/11/2022
(4)

Equal Opportunities Cell

Sl No	Name	Designation
1.	Dr. Valarmathi. R	Convener
2.	Ms. Ayushi Singh Tomar	Member

Internship & Placement Cell

Sl No	Name	Designation
1.	Prof. (Dr.) V. J. Praneshwaran	Chairperson
2.	Ms. Gayathri N M	Coordinator
3.	Mr. Arjit Pandey	Member
4.	Mr. Kandukuri Surya Sri Harsha Teja	Member
5.	Ms. Hannah Divyanka Doss	Member

Grievance Redressal Cell

Sl No	Name	Designation
1.	Prof. (Dr.) V.J. Praneshwaran	Chairperson
2.	Mr. Sreenidhi K.R.	Member
3.	Ms. Ayushi Singh Tomar	Member

International Students Affairs Cell

Sl No	Name	Designation
1.	Dr. Vandana Rajput	Coordinator

Disciplinary Committee

Sl No	Name	Designation
1.	Prof. (Dr.) V.J. Praneshwaran	Chairperson
2.	Dr. Valarmathi	Member
3.	Ms. Tabassum Sultana	Member
4.	Dr. Vandana Rajput	Member
5.	Mr. Srikanth H.G	Member

Administrative Office Coordination Committee

Sl No	Name	Designation
1.	Dr. V.J. Praneshwaran	Chairperson
2.	Ms. Rajeswi Pradhan	Member
3.	Ms. Pooja R.	Member
4.	Mr. Bharathi	Member



VLD 25/4/2022

(5)

Dated 09/01/2023

CIRCULAR

Grievances Redressal committee

OBJECTIVE:

Enquire into the grievances of the students and to make recommendations and report to the steering committee for Redressal for suitable action.

MEMBERS:

The following Faculty members were present:

SL . NO.	NAME OF MEMBER	DESIGNATION	STATUS
1	Muralidhar K	Director	Chairperson
2	Renuka Oka	Assistant Professor	Member
3	Attri Chetan	Assistant Professor	Member
4	Chethan M A	Assistant Professor	Member

Responsibilities of the committee:

- The committee shall address grievances related to admissions, discrimination on the basis of caste, race, minority, gender and disability, scholarships, examinations, non-transparency and unfair evaluation practices, amenities quality of education, harassment and victimization of students.
- To accept written and signed complaints and petitions of students in respect of matters directly affecting individually or as a group.
- To recommend appropriate action against complainant, if allegations made in the documents are found to be baseless.
- The committee shall study, analyze and submit its recommendations to the steering committee within 15 days of the receipt of application.



CMR UNIVERSITY
BANGALORE

SCHOOL OF ECONOMICS AND COMMERCE-

ANTI-RAGGING COMMITTEE – CONSTITUTION

The **anti-ragging committee**, School of Economics and Commerce came into existence on 1st April 2017 with the following objectives.

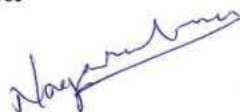
Objectives of the policy

- 1) To prevent any physical or mental torture or any disorderly conduct towards any student causing apprehension, dread, humiliation, or agitation in him or her.
- 2) To maintain a ragging free campus.
- 3) To create awareness about ragging & ensure a student-friendly environment at all times.
- 4) To facilitate campus monitoring to ensure nil ragging.

The committee will consist of 2 to 5 Professors who will be changed on rotation basis every academic year as per the requirements.

The following members are the flying squad- Anti ragging committee for the academic year 2022-2023.

- 1) Dr. Sugant
- 2) Dr. Lourden
- 3) Dr. Nagarathna



Director

School of Economics & Commerce
CMR University, Bengaluru

Date - 10/Jan/2023

School of Architecture

MINUTES OF THE MEETING OF STUDENTS GRIEVANCE

REDRESSAL COMMITTEE (2023)

AGENDA: Discuss various grievances and their status received by the students.

A meeting of the members of the Prevention of Grievances Committee was held on 10th January 2023.

MEMBERS PRESENT:

The following Faculty members were present:

SL . NO.	NAME OF MEMBER	DESIGNATION	STATUS
1	Muralidhar K	Director	Chairperson
2	Renuka Oka	Assistant Professor	Member
3	Attri Chetan	Assistant Professor	Member
4	Chethan M A	Assistant Professor	Member

DISCUSSION POINTS

- Minutes of the meeting of the meeting of the committee constituted by Prof. Muralidhar K(Chairperson), SOA, Bagalur to review the grievances filed by the students.
- Director has reviewed all the grievances submitted by in charge and the status of all grievances received from students.
- All the grievances are discussed with respective changes and necessary action taken will be discussed in the consecutive meeting.





CMR UNIVERSITY

Private University Established in Karnataka State by Act No. 46 of 2013

CMR University: # 2, 3rd C Cross, 6th A Main,
HRBR Layout, 2nd Block, Kalyan Nagar,
BANGALORE - 560 043, Karnataka, INDIA.
Tel : (+91) - 80 - 2542 6977, 2542 7700
Fax : (+91) - 80 - 2542 7840
E mail : info@cmr.edu.in
www.cmr.edu.in

- Grievance Cell received grievance from students of SOA. As per the University practice, all the cases were sent to the respective departmental in charge.
- Students query regarding the grades and backlogs was resolved.
- The queries with respect to ERP issues has been addressed.
- All the filed issues were resolved quickly and rest of the few grievances are with the Director to resolve as per need.

Meeting was adjourned by the committee head Prof. Muralidhar K.



22 - 23

Date - 10/Jan/2023

School of Architecture

Anti-ragging committee (2023)

A meeting of the members of the Prevention of Anti-ragging committee, was held on 10/Jan/2023.

The following Faculty members were present:

1. Prof. Muralidhar K -Chairperson
2. Prof. Renuka Oka
3. Prof. Attri Chetan
4. Prof. Chethan M A

The following Students members were present:

1. Diya Sreekumar (2022 Batch)
2. Aishwarya Bachu (2021 Batch)
3. Abdul Rahman Sharief (2020 Batch)

AGENDA

- Review Meeting
- Meeting was adjourned by the director





School of Social Science and Humanities

Notice

Anti-ragging Committee

The meeting of the Anti-ragging Committee has been scheduled for Friday, 14/10/2022. The venue is Discussion Room -2 at CMR University, HRBR Campus. The members are requested to attend the same without fail.

Dr. Venkata Ramani Challa

Chairperson

Committee Members:

1. Dr. Smitha Philip
2. Dr. Mitali Jha
3. Dr. Birudu Raju
4. Ms. Ashika Srushti Chottray

B. Raju

Ashika. Sc

 Dean
School of Social Sciences & Humanities
CMR University
Bengaluru



CMR UNIVERSITY

Private University Established in Karnataka State by Act No. 45 of 2013

CMR University: # 2, 3rd C Cross, 6th A Main,
HRBR Layout, 2nd Block, Kalyan Nagar,
BANGALORE - 560 043, Karnataka, INDIA.
Tel : (+91) - 80 - 2542 6977, 2542 7700
E mail : info@cmr.edu.in
www.cmr.edu.in

School of Social Sciences and Humanities

Minutes of the Meeting of Redressal of Grievances Committee

22.11.2022

A meeting of the members of the Students' Grievances Redressal Committee was held on 22.11.2022 in MDP Hall, City Campus.

The following members were present:

1. Dr. Venkata Ramani Challa – Chairperson
2. Dr. Smitha Philip
3. Dr. Mitali Jha
4. Ms. Ashika Srushti Chottray

AGENDA

- Review Meeting after formation of committee.
- 2 grievances regarding food quality in students' canteen were received.
- It was decided to pay a surprise visit to the canteen and examine the quality of food prepared.

Ashika. S

Mitha

School of Social Sciences & Humanities
CMR University
Bengaluru



CMR UNIVERSITY

Private University, Established in Karnataka's State by Act No. 46 of 2003

CMR University: # 2, 3rd C Cross, 6th A Main,
HRBR Layout, 2nd Block, Kalyan Nagar,
BANGALORE - 560 043, Karnataka, INDIA.
Tel : (+91) - 80 - 2542 6977, 2542 7700
E mail : info@cmr.edu.in
www.cmr.edu.in

School of Social Sciences and Humanities

Minutes Of the Meeting of Redressal of Grievances Committee

22-11-2022

A meeting of the members of the Prevention of Grievances Committee was held on 22-11-2022.

The following members were present:

1. Dr. Venkata Ramani Chella - Chairperson
2. Dr. Smitha Philip
3. Dr. Mitali Jha
4. Ms. Ashika Srushti Chotray

AGENDA

Review Meeting

- Few grievances related ID cards and cleanliness were received and addressed.
- It was decided that awareness programmes be continued for all classes. Also students have to be informed that if any case of any grievances in the campus related to academics non academics should be reported to the committee.

Meeting was adjourned by the committee chairman Dr. Venkata Ramani Chella.

Dean
School of Social Sciences & Humanities
CMR University
Bengaluru



CMR University: # 2, 3rd C Cross, 6th A Main,
HRBR Layout, 2nd Block, Kalyan Nagar,
BANGALORE - 560 043, Karnataka, INDIA.
Tel : (+91) - 80 - 2542 6977, 2542 7700
E mail : info@cmr.edu.in
www.cmr.edu.in

School of Social Science and Humanities

Notice

Committee for Prevention of Sexual Harassment

The date for the next meeting of the Committee for Prevention of Sexual Harassment has been scheduled for Tuesday, 22/11/2022. The venue is Discussion Room -2 at CMR University, HRBR Campus. The members are advised to attend the same without fail.

Dr. Smitha Philip

Committee Head

Committee Members:

1. Dr. Venkata Ramani Challa
2. Dr Sarath
3. Prof. Mitali Jha

Dated: 15/11/2022

Dean
School of Social Sciences & Humanities
CMR University
Bengaluru

Date: 07/10/2022



Notice

Committee for Resolution of Student Grievances

The date for the next meeting of the Committee for Resolution of Student Grievances has been scheduled for Tuesday, 22/11/22. The venue is Discussion Room -1 at CMR University, HRBR Campus. The members are requested to attend the same without fail.

Dr. Venkata Ramani Challa

Chairperson

Committee Members:

1. Dr. Smitha Philip
2. Dr. Mitali Jha
3. Ms. Ashika Srushti Chottray



CMR UNIVERSITY

Private University Established in Karnataka State by Act No. 45 of 2013

CMR University: # 2, 3rd C Cross, 6th A Main,
HRBR Layout, 2nd Block, Kalyan Nagar,
BANGALORE – 560 043, Karnataka, INDIA.

Tel : (+91) - 80 - 2542 6977, 2542 7700

E mail : info@cmr.edu.in

www.cmr.edu.in

School of Social Sciences and Humanities

Minutes Of the Meeting of Prevention of Sexual harassment Committee

22-11-2022

A meeting of the members of the Prevention of Grievances Committee was held on 22-11-2022 in MDP Hall, City campus

The following members were present:

1. Dr. Venkata Ramani Challa - Chairperson
2. Dr. Mitali Jha
3. Dr. Sarath P

AGENDA

Review Meeting

No complaints were received.

- It was decided that awareness programmes be continued for all classes. Also students have to be informed that if any case of any sexual harassment in the campus should be reported to the committee.

Meeting was adjourned by the committee head Dr. Venkata Ramani Challa

Dean
School of Social Sciences & Humanities
CMR University
Bengaluru



CMR UNIVERSITY

Private University Established in Karnataka State by Act No. 46 of 2013

CMR University: # 2, 3rd C Cross, 6th A Main,
HRBR Layout, 2nd Block, Kalyan Nagar,
BANGALORE - 560 043, Karnataka, INDIA.

Tel : (+91) - 80 - 2542 6977, 2542 7700

E mail : info@cmr.edu.in

www.cmr.edu.in

School of Social Sciences and Humanities

Minutes Of the Meeting of Prevention of Sexual harassment Committee

22-11-2022

A meeting of the members of the Prevention of Grievances Committee was held on 22-11-2022 in MDP Hall, City campus

The following members were present:

1. Dr. Venkata Ramani Challa - Chairperson
2. Dr. Mitali Jha
3. Dr. Sarath P

AGENDA

• Review Meeting

• No complaints were received.

- It was decided that awareness programmes be continued for all classes. Also students have to be informed that if any case of any sexual harassment in the campus should be reported to the committee.

Meeting was adjourned by the committee head Dr. Venkata Ramani Challa


Dean
School of Social Sciences & Humanities
CMR University
Bengaluru



Date: 08/08/2022

School of Social Science and Humanities

CIRCULAR

Prevention of Sexual Harassment Committee

The Prevention of Sexual Harassment Committee is hereby formed as per the guidance of UGC to prevent any incident related to ragging. This Committee will take care of student grievances including ragging cases and sexual harassment. The members of the committee responsible for the implementation of guidelines and policies with zero tolerance for academic year 2022-23 are:

1. Dr Smitha Philip – Committee Head
2. Dr Mitali Jha – Member
3. Dr Sarath – Member

Responsibilities of the committee include:

- Organise an awareness program
- Meeting for redressal
- Collect students' feedback

Dr. Venkata Ramani Challa

Director - SOSSH

Dean
School of Social Sciences & Humanities
CMR University
Bengaluru



CMR UNIVERSITY

Private University Established in Karnataka State by Act No. 45 of 2013

CMR University: # 2, 3rd C Cross, 6th A Main,
HRBR Layout, 2nd Block, Kalyan Nagar,
BANGALORE - 560 043, Karnataka, INDIA.
Tel : (+91) - 80 - 2542 6977, 2542 7700
E mail : info@cmr.edu.in
www.cmr.edu.in

SCHOOL OF SOCIAL SCIENCES AND HUMANITIES

ANTI-SEXUAL HARASSMENT COMMITTEE - COMPLAINTS MECHANISM

1. Suggestion/complaint Boxes have been installed in which the Students, who want to remain anonymous, submit their grievances.
2. Additionally, affected students can email their concerns to smitha.p@cmr.edu.in or reach out to Dr. Smitha Philip on phone no. 9480186662
3. The committee consisting of 2 to 5 active members will convene and inquire the merits of the complaints and submit its recommendations to the Director - SOSSH.

Date : 08/08/2022

Dr. Venkata Ramani Challa

Director - SOSSH

Dean
School of Social Sciences & Humanities
CMR University
Bengaluru



CMR UNIVERSITY

Private University Established in Karnataka State by Act No. 45 of 2013

CMR University: # 2, 3rd C Cross, 6th A Main,
HRBR Layout, 2nd Block, Kalyan Nagar,
BANGALORE - 560 043, Karnataka, INDIA.
Tel : (+91) - 80 - 2542 6977, 2542 7700
E mail : info@cmr.edu.in
www.cmr.edu.in

SCHOOL OF SOCIAL SCIENCES AND HUMANITIES

ANTI-RAGGING COMMITTEE – COMPLAINTS MECHANISM

1. Suggestion/complaint Boxes have been installed in which the Students, who want to remain anonymous, submit their grievances.
2. Additionally, affected students can email their concerns to smitha.p@cmr.edu.in or reach out to Dr. Smitha Philip on phone no. 9480186662
3. The committee consisting of 2 to 5 active members will convene and inquire the merits of the complaints and submit its recommendations to the Director - SOSSH.

Date: 08/08/2022

Dr. Venkata Ramani Challa
Director -SOSSH

Dean
School of Social Sciences & Humanities
CMR University
Bengaluru



Date: 08/08/2022

School of Social Science and Humanities

CIRCULAR

Committee for Resolution of Student Grievances

The Committee for Resolution of Student Grievances is hereby formed as per the guidance of UGC for the year 2022-23. The members of the committee who will take care of student grievances and will be responsible for the implementation of the student grievance redressal mechanism as per the Grievance Redressal Policy are:

1. Dr. Venkata Ramani Challa – Committee Head
2. Dr. Smitha Philip
3. Dr. Mitali Jha
4. Ms. Ashika Srushti Chottray

Responsibilities of the committee:

- Resolve grievances pertaining to academic life
- Resolve grievances pertaining to administrative matters
- Resolve grievances pertaining to infrastructural resources

Dr. Venkata Ramani Challa

Director – SOSSH

Dean
School of Social Sciences & Humanities
CMR University
Bengaluru



CMR UNIVERSITY

Private University Established in Karnataka State by Act No. 45 of 2013

CMR University: # 2, 3rd C Cross, 6th A Main,
HRBR Layout, 2nd Block, Kalyan Nagar,
BANGALORE - 560 043, Karnataka, INDIA.
Tel : (+91) - 80 - 2542 6977, 2542 7700
E mail : info@cmr.edu.in
www.cmr.edu.in

SCHOOL OF SOCIAL SCIENCE AND HUMANITIES

ANTI RAGGING COMMITTEE: 2022-2023

For any grievances regarding ragging, students can reach out to the following squad members –

Name & Contact Details

1. Dr. Smitha Philip : 9480186662
2. Dr. Mitali Jha: 7406433045

Date: 08/08/2022

Dr. Venkata Ramani Challa

Director - SOSSH

**Dean
School of Social Sciences & Humanities
CMR University
Bengaluru**

School of Science Studies (SOSS)

Year- 2022-23

REF NO: CMRU/SOSS/SH-AR/22-23/1

26/02/2022

1. Internal Compliance Committee (ICC)

Objectives:

- To create a (conducive environment) in the University campus for girl students and women staff and to create legal awareness among the girl students.
- To act as Internal Complaints Committee (ICC) as per Prevention of Sexual Harassment at workplace (prevention, prohibition and redressal) Act 2013.

Prevention of Sexual Harassment Committee:

SNo	Name	Mobile no	Email	Role
1	Dr Chitra Ravi, Director, SOSS	9243001122	chitraravi@cmr.edu.in	Chairman
2	Prof. Jayanthi M, Asst. Professor, School of Science Studies	9845349370	jayanthi.m@cmr.edu.in	Member
3	Prof. Santhosh KC	9741600588	santhosh.c@cmr.edu.in	Member
4	Prof. Aurangzeb Khan	6362038908	aurangzeb.k@cmr.edu.in	Member
5	Prof. Ramya R, LLB,LLM (Legal officer)	9620499770	ramya.r@cmr.edu.in	Member
6	Prof. Chandan BS	8892726449	Chandan.s@cmr.edu.in	Member
7	Susan C, Student	8088041558	susan.c@cmr.edu.in	Member
8	Ulfath Mubeen A, Student	9986731482	ulfath.mubeen@cmr.edu.in	Member
9	Mrs. Prathima	7975428002	prathima_k@cmr.edu.in	Member

Roles and Responsibilities:

- To provide a safe and conducive atmosphere for girl students.
- To address personal problems related to sexual harassment of girl students.
- To organize lectures on various subjects related to sexual harassment and legal awareness.
- The Committee will function towards eradicating the following:
 - Eve-teasing.
 - Unsavoury remarks against girl students and women staff.
 - Jokes causing or likely to cause awkwardness or embarrassment.
 - Innuendos and taunts.
 - Gender based insults or sexist remarks.
 - Unwelcome sexual overtone in any manner such as over telephone, (obnoxious telephone calls), internet and the likes.
 - Touching or brushing against any part of the body and the like.
 - Displaying pornographic or other offensive or derogatory pictures, cartoons, pamphlets or sayings.
 - Forcible physical touch or molestation.
 - Physical confinement against one's will and any other act likely to violate one's privacy.
- Any other duties the steering committee may assign.

Chitra Ravi
Director

School of Science Studies
CMR University, Bengaluru

b) Grievance Redressal Committee

Objective:

- Enquire into the grievances of the students and to make recommendations and report to the Steering Committee for Redressal for suitable action.

The Grievance Redressal Committee:

SNo	Name	Mobile no	Email	Role
1	Dr Chitra Ravi, Director, SOSS	9243001122	chitraravi@cmr.edu.in	Chairperson
2	Prof. Jayanthi M, Asst. Professor, School of Science Studies	9845349370	jayanthi.m@cmr.edu.in	Member
3	Prof. Santhosh KC	9741600588	santhosh.c@cmr.edu.in	Member
4	Prof. Aurangzeb Khan	6362038908	aurangazeb.k@cmr.edu.in	Member
5	Prof. Chandan BS	8892726449	Chandan.s@cmr.edu.in	Member
6	Student Welfare Committee Secretary (Mithun K)	7795237797	mithun.k@cmr.edu.in	Member
7	Student council representing the School where grievance is recorded (P Krishna)	7760266578	krishna.20dbca@cmr.edu.in	(Special invite)
8	Mrs. Prathima	7975428002	prathima_k@cmr.edu.in	Member

Roles and Responsibilities:

- The committee shall address grievances related to admissions, discrimination on the basis of caste, race, minority, gender and disability, scholarships, examinations; non transparency and unfair evaluation practices, amenities, quality of education, harassment and victimization of students.
- To accept written and signed complaints and petitions of students in respect of matters directly affecting individually or as a group.
- To recommend appropriate action against complainant, if allegations made in the documents are found to be baseless.
- The committee shall study, analyze and submit its recommendations to the steering Committee within 15 days of the receipt of application.

Chitra Ravi
Director
School of Science Studies
CMR University, Bengaluru